



COMMUNITY LAW PROGRAM, INC.

501 First Avenue North, Suite 519
St. Petersburg, Florida 33701
www.lawprogram.org

(727) 582-7480

FAX (727) 582-7267

SPC Paralegal Pro Bono Application

Name _____

Address _____

Phone _____ Email _____ Date of graduation _____

In – Person Intake Opportunities

- _____ Bankruptcy Clinic (2nd Friday of the month 9:30 a.m. - noon)
- _____ William L. Penrose Family Law Clinic (Wednesdays 9:00 a.m. - noon)
- _____ Divorce Forms Class (3rd Thursday of month 9:15 a.m. – 11:30 a.m.)
- _____ Family Law Forms Review (2nd & 4th Thurs of the month noon – 1:00 p.m. – must have experience with family law pro se forms)
- _____ Housing Clinic (1st & 3rd Friday of the month 12:45 p.m. - 3:00 p.m.)
- _____ Probate Clinic (3rd Tuesday 9:30 -11:30 a.m.)
- _____ Other projects as available

All opportunities are at 501 First Avenue North, Suite 519, St. Petersburg.

Starting date _____ Anticipated length of service _____ (number of hrs. needed)

1. As a volunteer with Community Law Program, you will help assist with client interviews either in person or over the phone. The purpose of these interviews is to gather the basic factual circumstances of a client's case, which will help CLP staff and the volunteer attorneys determine what legal assistance, if any, can be provided. Since many of our clients have family law problems, becoming familiar with the Florida Supreme Court Approved Simplified Family Law Forms would be helpful. You may be requested to review clients' forms to determine if they have been completed, or to assist the interviewing attorney.
2. Time sheets will be kept at our office for your Pro Bono Graduation Requirement Completion Form.
3. Students are asked to arrive on time, dress appropriately, provide advance notice if unable to attend, and treat clients and attorneys with respect.